

April 4-5 at the Royal Conservatoire of Scotland in Glasgow



Sign up and more info: www.asimut.com/ugm2019

ASIMUT user group meeting

The ASIMUT UGM is an annual, two day event taking place in the springtime with participation of delegates from the ASIMUT user institutions and core members of the ASIMUT team. The main purpose is to discuss and prioritise future developments, promote knowledge sharing and networking among users and provide training in new functionalities. But it is not all ASIMUT - we are delighted to host a forum where staff from the world's best run schools of music, drama and art meet, socialise and share professional knowledge and experience.

The first UGM took place in 2014 at the Royal College of Music in London. Since then, we have met each year in April at a new school in a new city. The 2019 event will be hosted by the Royal Conservatoire of Scotland in Glasgow. Since the first UGM, participation has grown from around 30 to more than 70 delegates, travelling from Europe, Asia and North America to participate. ASIMUT is used broadly at the institutions, and the participants reflect this: The UGM is attended by schedulers, event managers, building coordinators as well as directors, heads of department and student council representatives.

The UGM is sponsored by ASIMUT software and the Royal Conservatoire of Scotland. Participation is free of charge, including all meals mentioned in the agenda. Participants must arrange their own travel and accommodation.

UGM 2014 in London:
Royal College of Music

UGM 2015 in Cardiff:
Royal Welsh College of Music and Drama

UGM 2016 in Barcelona:
Conservatorio Liceu

Thursday 4th of April

09:00 - 10:30 Meet & Greet

10:30 - 11:00 Welcome and introduction

11:00 - 12:00 Presentation of new features

12:00 - 13:00 Sessions - round 1

Lunch

14:30 - 15:30 Sessions - round 2

Coffee break

16:00 - 17:00 Sessions - round 3

17:00 - 17:15 Group picture
(at the RCS main entrance)

17:30 - 18:30 Sight-seeing walk to Òran Mór

18:30 - Dinner and evening out
at Òran Mór

Friday 5th of April

09:00 - 10:00 Meet & Greet

10:00 - 11:00 Sessions - round 4

Coffee break

11:30 - 12:30 Sessions - round 5

Lunch

14:00 - 15:00 Summary and sticky-note vote

15:00 - 15:30 Round Up Session

15:30 - Final Surprise

Sessions

For this year's sessions, we will try a new approach:

The sessions will focus on specific topics and include both training and discussion of future development in relation to the topic. Sessions will start by a member of the ASIMUT team introducing the functionality or topic, followed by an open discussion of current usage, potential improvements and development. To accommodate this, we have extended the sessions to a full hour.

During the signup, participants indicate which sessions they are most interested in. We will then plan the sessions into the available slots optimising participant's individual preferences, however we cannot guarantee that everybody gets exactly what they prioritised.

By taking this new approach, we hope to better accommodate the participant's different levels of experience and make the most of the time we spend together, both in terms of training and qualifying our future development.

RCS tour and use of ASIMUT

Join this session for a tour of the RCS building including a presentation of the Royal Conservatoire of Scotland and an introduction to how the RCS is using ASIMUT.



Royal Conservatoire
of Scotland

Overbookable Categories

The ability to make events in selected categories overbookable was added in the latest release. During this session we will present some of the use cases and discuss future development.

Security and Privacy

Data security and personal data privacy is a core concern at ASIMUT. During this session, a member of the team will introduce our information security framework, explain our external auditing procedures and present the features of ASIMUT that relate to information security and GDPR compliance.

Workspaces

The workspaces functionality was tentatively introduced as a feature with the July 2018 release. It enables administrative users to plan in a separate workspace and then selectively publish events into the main schedule. We will present the current functionality and discuss changes and additional features to be included in the upcoming releases.

Event Signup

Event signup allows admins to open events to student and staff signup. Currently it allows signup to individual events and supports inviting participants of a specific person group. We will introduce the functionality and outline the current ideas for future development. Then we would like to hear about your current use and discuss future development.

Booking Rules

The booking rules are a central feature of ASIMUT and governs how students and staff are allowed to create events (bookings) in certain rooms, limited by quotas and horizons. A member of the ASIMUT team will recap the possibilities, and then the session will be open for discussion of current usage and ways to improve the existing functionality.

Info Messages / Green Sheet

Infomessages is a core part of the event management functionality of ASIMUT. During this session, a member of the team will introduce the current functionality and present an idea for a revised functionality to replicate the “green sheet” used by many schools. Then we will open the discussion of current use and how we best develop this feature to become even more useful.

New Public Interface

We are currently working on a new public interface designed for optimal use on both smartphones and desktop computers through so called “responsive” design.

We will present the current state of development and invite participants to comment and share their ideas and priorities.

Arrangement Wizards

The arrangement wizards allow users to create specific types of arrangements like exams, individual tutoring and concert events much more quickly than by adding events one at a time. We will present the wizards and open up for discussion of how we can improve and extend them.

Ensemble Module

The ensemble module allows adding repertoire to arrangements and facilitates planning orchestral projects with tutti- and sectional rehearsals. We introduce the current first version and planned development. Then we open up the discussion of how to improve and continue development.

Absence / Attendance

The absence / attendance module allows students and staff to report their own absences and it allows staff to take attendance in class either using the public interface or the mobile interface. It also features absence statistics to allow administrators to keep track of absence. After the introduction we will discuss planned development of the module.

Clash Checking

Clash checking and conflict resolution is a core part of the scheduling and planning functionality. We will start by taking a look at the current features and proceed to discuss potential improvements and ideas for future development.

Event CMS

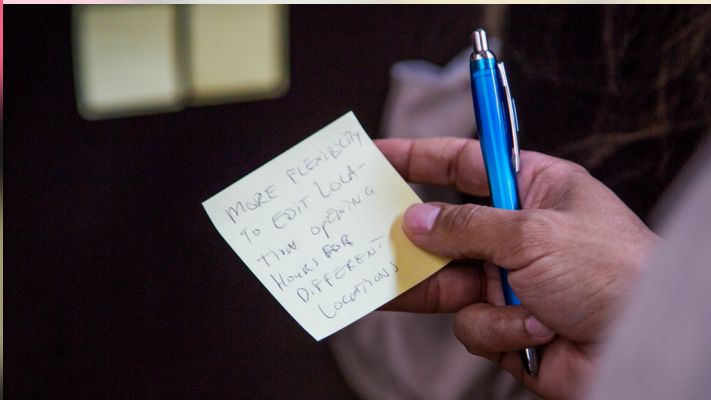
The Event CMS module allows us to add a tab with customisable fields to events, which has proven itself useful in a number of contexts, eg. public event calendars on websites. We introduce the functionality and some use cases, and then we open up the discussion of how this feature can be used and further developed.

Key Management

The key management module is a proposed co-development project with several potential sponsors. It would be an interface to handle giving out room keys to users based on their reservations and registering their return. It would automatically change the status of associated reservations. We show mockups, explain functionality and discuss the feature.

The Sticky-Note Vote

After all the sessions are concluded, we will conduct the annual “sticky-note vote” which is a hybrid between a formal voting process and a mutual brainstorm: Each participant receive a number of sticky-notes with colours representing priorities, write their preferred future development on the notes, which are then grouped to form a visual map of the priorities of the participants. After the conference, the “ballots” are counted and serve as an important guideline for prioritising the continued development of ASIMUT.

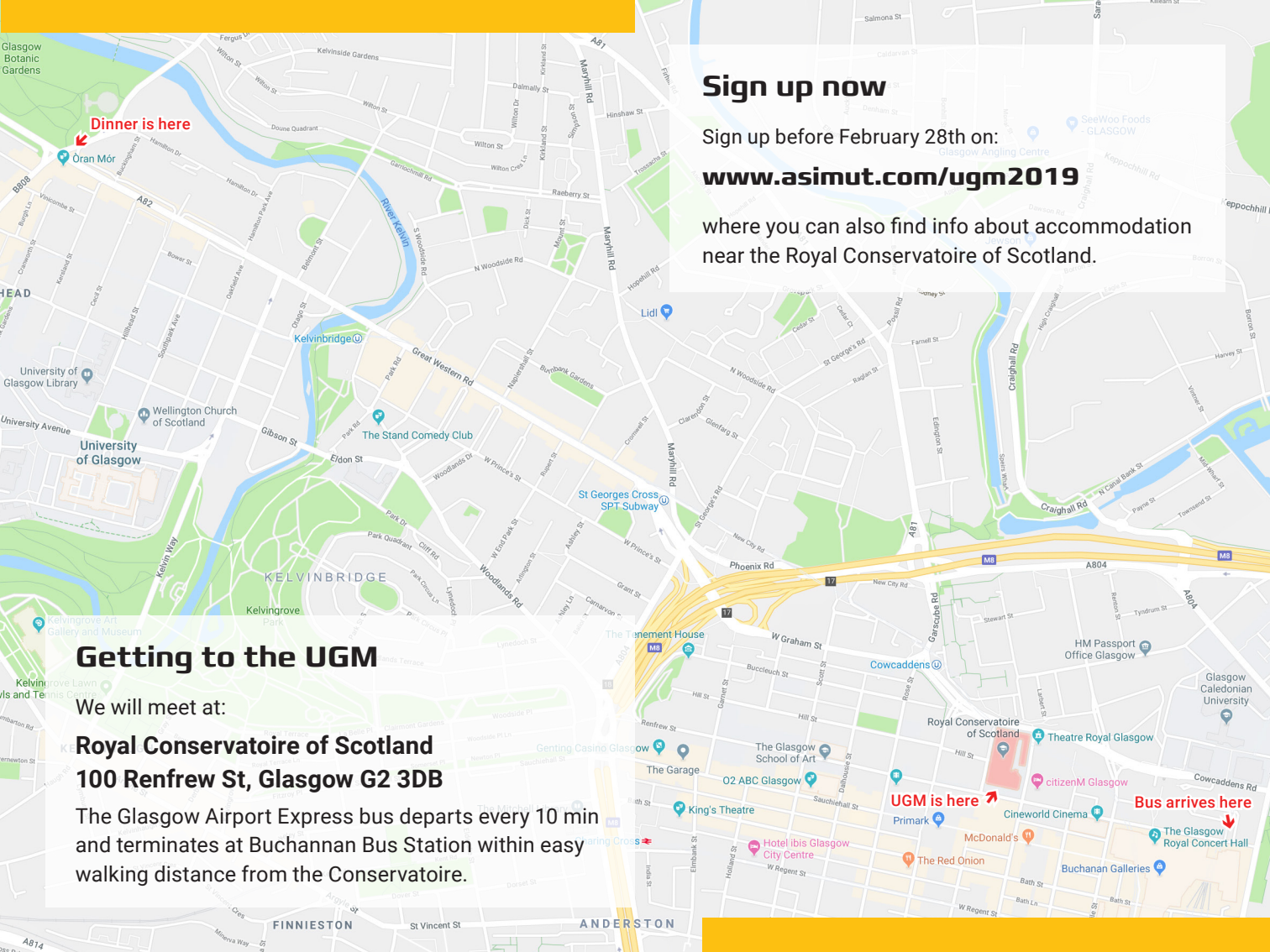


Royal Conservatoire of Scotland

Our host this year is consistently recognised as one of the world's top ten performing arts education institutions. It is one of the few places in Europe to offer degrees for all the performing arts and production art skills.

With around 1200 students the campus is spread over two purpose-built facilities, housing everything needed to create world-leading performances. The RCS is an active part of the cultural landscape of Scotland, delivering a high quality programme of more than 500 performances each year.

The RCS implemented ASIMUT in 2013 and has been a central and much appreciated part of the ASIMUT user community ever since. We are delighted and honoured that the Royal Conservatoire of Scotland is hosting and sponsoring this year's user group meeting!



Sign up now

Sign up before February 28th on:

www.asimut.com/ugm2019

where you can also find info about accommodation near the Royal Conservatoire of Scotland.

Getting to the UGM

We will meet at:

Royal Conservatoire of Scotland
100 Renfrew St, Glasgow G2 3DB

The Glasgow Airport Express bus departs every 10 min and terminates at Buchanan Bus Station within easy walking distance from the Conservatoire.

UGM is here →

Bus arrives here →